

**IN THE CIRCUIT COURT OF THE NINETEENTH JUDICIAL CIRCUIT  
IN AND FOR \_\_\_\_\_ COUNTY, FLORIDA**

**IN RE: THE MATTER OF**

**CIVIL ACTION**

,  
**Plaintiff(s),**  
vs.

**CASE NO:            -CA-\_\_ -**

,  
**Defendant(s).**

\_\_\_\_\_ /

**ORDER OF REFERRAL TO THE MAGISTRATE**

**THIS CAUSE** came on before the court upon the court's own motion and the Court, being duly advised in the premises, it is:

**ORDERED** that this case is referred to General Magistrate TERRY SLUSHER for further proceedings, pursuant to Rule 1.490(a), Rule 1.490(c), Florida Rules of Civil Procedure, and current Administrative Orders of the Court. This referral is subject to the consent of all parties, pursuant to Rule 1.490(c) of the Florida Rules of Civil Procedure. The Magistrate shall hold such hearings as deemed necessary and shall file, as soon as practicable, a Recommended Order of the General Magistrate.

**IF REQUIRED BY THE MAGISTRATE, THE ATTORNEYS SHALL PREPARE A RECOMMENDED ORDER OF THE MAGISTRATE. FAILURE TO SUBMIT SAID RECOMMENDED ORDER OF THE MAGISTRATE ON A TIMELY BASIS MAY RESULT IN SANCTIONS BEING IMPOSED BY THE CIRCUIT COURT JUDGE.**

**THIS CASE IS REFERRED TO THE MAGISTRATE** on the following issues:

- |  |  |
|--|--|
| <input type="checkbox"/> All Discovery Motions         | <input type="checkbox"/> Motion for Contempt               |
| <input type="checkbox"/> Motion for Protective Order   | <input type="checkbox"/> Motion for Sanctions              |
| <input type="checkbox"/> Motion to Transfer Venue      | <input type="checkbox"/> Motion to Add/Substitute Parties  |
| <input type="checkbox"/> Motion to Withdraw            | <input type="checkbox"/> Motion to Intervene               |
| <input type="checkbox"/> Motions Directed to Pleadings | <input type="checkbox"/> Orders to Show Cause              |
| <input type="checkbox"/> Motion to Amend               | <input type="checkbox"/> Motion for Attorney's Fees/Costs  |
| <input type="checkbox"/> Pretrial Conference           | <input type="checkbox"/> Status/Case Management Conference |
| <input type="checkbox"/> Motion to Compel _____        | <input type="checkbox"/> Other: _____                      |
| <input type="checkbox"/> Motion to Strike _____        |  |

**AND ANY OTHER MATTER RELATED THERETO.**

**IT IS FURTHER ORDERED** that the above matter(s) and responses are referred to Magistrate TERRY SLUSHER for further proceedings, pursuant to the applicable Florida Rules of Procedure and current administrative orders of the court. A time and place shall be assigned for the proceedings as soon as reasonably possible after this referral is made and notice shall be given to each of the parties either by the Magistrate or one or more of the parties.

**A REFERRAL TO A MAGISTRATE REQUIRES THE CONSENT OF ALL PARTIES. YOU ARE ENTITLED TO HAVE THIS MATTER HEARD BY A JUDGE. IF YOU DO NOT WANT TO HAVE THIS MATTER HEARD BY THE MAGISTRATE, YOU MUST FILE A WRITTEN OBJECTION TO THE REFERRAL WITH THE CLERK OF COURT PRIOR TO COMMENCEMENT OF THE HEARING. A COPY OF THE WRITTEN OBJECTION SHALL ALSO BE PROVIDED TO THE CIRCUIT JUDGE ASSIGNED TO THE CASE. FAILURE TO FILE A WRITTEN OBJECTION IS DEEMED TO BE CONSENT TO THE REFERRAL. IF AN**

**OBJECTION IS FILED, THE PARTY OR THE PARTY'S COUNSEL IS ADVISED THAT TO AVOID THE POSSIBLE IMPOSITION OF SANCTIONS, THE OBJECTION SHOULD BE FILED BOTH IN WRITING AND IN A TIMELY MANNER, WHICH WILL PROMOTE PROFESSIONAL COURTESY AND AVOID UNNECESSARY INCONVENIENCE TO THE COURT AND THE OPPOSING PARTY.**

The General Magistrate is authorized to administer oaths and conduct hearings, as may be deemed necessary, which may include the taking of evidence. As soon as practicable, the General Magistrate shall file a Report and Recommendation, that contains findings of fact, conclusions of law, and the recommendation as to a ruling by the Court, and shall submit, as may be appropriate, a Recommended Order of General Magistrate.

Review of the Report and Recommendation made by the General Magistrate shall be by exceptions filed within 10 days after it is served, as provided in Rule 1.490(i), Florida Rules of Civil Procedure. Any party may file cross-exceptions within 5 days from the service of the exceptions. If no exceptions are timely filed, the Court shall take appropriate action on the report. If exceptions are timely filed, the Court shall resolve the exceptions at a hearing on reasonable notice. The filing of cross-exceptions shall not delay a hearing on the exceptions and cross-exceptions unless good cause is shown.

Any party filing exceptions will be required to provide the Court with a record sufficient to support the exceptions, or the exceptions may be denied. A record sufficient to support exceptions may require a written transcript of the relevant proceedings. The record shall include the court file, designated portions of the transcript of proceedings before the General Magistrate, and all depositions and evidence presented to the General Magistrate. The designated transcript portions must be delivered to the Court and all other parties at least 48 hours before the hearing. If the party filing exceptions prepares less than a full transcript of the proceeding before the General Magistrate, that party must promptly file a notice designating the portions of the transcript that will be transcribed, and the other parties must be given reasonable time after service of the notice to arrange for the preparation and designation of other portions of the transcript for the Court to consider at the hearing.

Though civil proceedings before a Judge are not electronically recorded by the Court, parties are advised that civil proceedings before a Magistrate will be electronically recorded by the Court. However, any party may elect to provide a live Court Reporter at that party's own expense. If a live Court Reporter is provided by either party, requests for transcripts must be submitted to that Court Reporter. If no live Court Reporter is provided by a party, a party may request an electronic certified copy of the proceeding on CD, at that party's expense, and may then have the recording transcribed, at that party's expense. Providing the Court with a copy of the CD, instead of a certified written transcript, is insufficient for review of exceptions by the Court. Media request forms, procedures, and fees, and a list of approved Transcriptionists are available on the Court's website, [Digital Court Reporting | 19th Judicial Circuit Court of Florida \(circuit19.org\)](http://Digital Court Reporting | 19th Judicial Circuit Court of Florida (circuit19.org)), or by calling the Court's Electronic Court Reporting Department at 772-462-1879.

After conclusion of the proceedings, if exceptions to the Magistrate's Report are filed, **A COPY OF SAME SHALL BE CONTEMPORANEOUSLY SUBMITTED TO THE MAGISTRATE.**

**DONE AND ORDERED** in \_\_\_\_\_ County, Florida this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_.

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Circuit Court Judge

CC: Service List Attached or list all parties including email address or mailing address (pro se) address