

EVIDENCE/EXHIBIT POLICY

JUDGE LEATHA D. MULLINS, Circuit Judge

Evidence/Exhibits must be pre-marked. Contact the Clerk of Court, Domestic Relations/Family Division for the evidence template(s). Hard copies of all evidence/exhibits, including electronic media must be submitted to the Clerk of Court, Domestic Relations/Family Division, at least two (2) business days prior to the evidentiary hearing/trial.

DO NOT SUBMIT EVIDENCE/EXHIBITS DIRECTLY TO THE JUDGE'S OFFICE

Clerk of Court Domestic Relations/Family Division: Phone: (772) 462-6910
Mailing Address: PO Box 700, Fort Pierce, FL 34954
FedEx, or physical drop-off: 201 S. Indian River Drive, Fort Pierce, FL 34950

The Court WILL NOT review or consider any evidence/exhibit before it is admitted during the hearing/trial. You must send all of your evidence/exhibits and a copy of the Exhibit List to the other party within *the deadlines as established by your pre-trial order or Florida rule*. **IF NONE**, then, *at least five (5) business days prior to the start of your trial or hearing*. Only the Exhibit List should be e-filed in advance.

1. A completed Exhibit List and all proposed exhibits must be titled in the **PROPER MANNER AND FORMAT**—see below.

Each exhibit shall identify (1) the party; (2) the party exhibit number; and (3) a short description of the exhibit.

PARTY IDENTIFIERS:

M = Mother	F = Father
W = Wife	H = Husband
FW = Former Wife	FH = Former Husband

FOR EXAMPLE:

(Party ID)	(Party exhibit number)	(Description of exhibit)
↓	↓	↓
W	1	Financial Affidavit;
H	2	Tax Returns;
M	1	Text Messages from 12/20/17;
F	4	Photographs of car;

FW 1 Facebook Message;

FH 6 Bank Statement.

2. **UNANTICIPATED REBUTTAL EVIDENCE** may be submitted as soon as the party becomes aware of its existence.
3. This procedure does not modify or change the Court's Pretrial Order that requires a pretrial meeting to exchange documents and a pretrial statement listing all exhibits. The parties will be strictly limited to those exhibits and witnesses listed in the pretrial statement.
4. **NOTE:** Failure to serve your exhibits on the other side(s) **AT LEAST FIVE (5) BUSINESS DAYS PRIOR TO THE HEARING/TRIAL DATE** shall result in exclusion of the exhibit and/or other appropriate sanctions.