



Nineteenth Judicial Circuit of Florida

Serving Indian River, Martin, Okeechobee, and St Lucie Counties

Administrative Office of the Courts

JOB ANNOUNCEMENT

July 1, 2024

POSITION: Court Interpreter - Position Number #012226

LOCATION: St. Lucie County Courthouse, Fort Pierce, Florida
Position also travels to other locations within the Judicial Circuit.

SALARY: \$71,637.32 annually (64,473.59 if not certified)
Full-Time; benefits package available; FRS Retirement

EFFECTIVE DATE: Immediately

General Description

Primary responsibilities include interpreting the spoken and written word from and into English and Spanish languages; translation and documentation; research and development. The essential function of the position is to interpret legal proceedings which may include, but are not limited to, arraignments, preliminary hearings, pre-trial conferences, and court trials for non-English speaking or hearing-impaired persons to ensure due process. The position works under direct supervision according to set procedures and performs a wide variety of language interpretation activities on an assigned and as-needed basis for the 19th Judicial Circuit Courts.

Education, Experience, Certifications and Special Requirements

Education - Bachelor's degree in English, the source language, or a closely related field. Additional relevant experience may be substituted for the recommended educational level on a year-for-year basis.

Experience - Two years of court / legal related work experience. Additional relevant education may substitute for the recommended experience on a year-for-year basis.

Certification and Special Requirements - Certified Court Interpreter certification issued by the Florida Supreme Court, Office of the State Courts Administrator. Individuals hired without certification, must become certified within one year from date of hire. See Fla. R. Court. Interp. 14.205(c).

Valid Florida Driver's License required.

How to Apply

Applicants should email a **complete** application package of the following materials to HR@circuit19.org

1. Cover letter and resume
2. State of Florida Application - visit www.circuit19.org/about-courts/employment-opportunities

Application Deadline: July 19, 2024

The State of Florida is an Equal Opportunity Employer/Affirmative Action Employer and does not tolerate discrimination or violence in the workplace. Also, the State of Florida supports a Drug-Free workplace. All employees are subject to reasonable suspicion drug testing in accordance with Section 112.0455, F.S., Drug-Free Workplace Act.

If you are a person with a disability who requires a special accommodation to participate in the application/selection process, please call the Human Resources Department at (772) 807-4370 (option 6)