



Nineteenth Judicial Circuit of Florida

Serving Indian River, Martin, Okeechobee, and St Lucie Counties

Administrative Office of the Courts

JOB ANNOUNCEMENT

July 1, 2024

- POSITION:** Magistrate - Position Number 011107
- LOCATION:** Indian River Courthouse, Vero Beach, Florida
Position also travels to other locations within the Judicial Circuit.
- SALARY:** \$105,441.18 annually
Full-Time; Benefits Package Available; FRS Retirement
- EFFECTIVE DATE:** Immediately

General Description

The essential function of the family Magistrate position is to conduct hearings and make recommendations on matters referred for hearing by judges. The position is responsible for setting referred cases for hearing, conducting hearings, making determinations on cases, and preparing findings and recommendations for the parties and referring judge's consideration. The position works under the general supervision of a Chief Judge and Trial Court Administrator.

Education, Experience, Certifications and Special Requirements

Education – Juris Doctor degree from an accredited law school is required. Additional relevant experience may substitute for the recommended educational level on a year-for-year basis.

Experience – Five years of work experience in the practice of law, including one year in family law. Additional relevant education may substitute for the recommended experience on a year-for-year basis.

Certification and Special Requirements – Membership in *Good Standing* in the Florida Bar. Valid Florida State Driver's License required.

How to Apply

Applicants should email a **complete** application package of the following materials to HR@circuit19.org

1. Cover Letter and Resume
2. State of Florida Application - visit www.circuit19.org/about-courts/employment-opportunities
3. Three recent writing samples from within the last two years.

Deadline to apply: Open until filled.

The State of Florida is an Equal Opportunity Employer/Affirmative Action Employer and does not tolerate discrimination or violence in the workplace. Also, the State of Florida supports a Drug-Free workplace. All employees are subject to reasonable suspicion drug testing in accordance with Section 112.0455, F.S., Drug-Free Workplace Act.

If you are a person with a disability who requires a special accommodation to participate in the application/selection process, please call the Human Resources Department at (772) 807-4370 (option 6)